



# Cadet Monthly Routine Orders

## Issued By

### THE COMMANDING OFFICER

# 354 RCSCC INVINCIBLE



RO#: - THREE

Date: 01 Nov 2023

*We acknowledge with gratitude and respect that we meet on the traditional and unceded territory of the Katzie (q̓ic̓əy̓) First Nation and the Kwantlen (q̓'w̓a:ṇ̓'əṇ̓) First Nation. We also acknowledge that their historical relationship to the land and territories continues to this day.*

## PART I – ADMINISTRATION

### 1. Duty Personnel

| Duty / Dress         | 1 Nov 23         | 8 Nov 23        | 15 Nov 23     | 22 Nov 23     | 29 Nov 23       |
|----------------------|------------------|-----------------|---------------|---------------|-----------------|
|                      | STU's / NCD's    | STU's / NCD's   | Civilians     | STU's / NCD's | C1's / 3B's     |
| <b>Officer</b>       | Lt(N) Stewart    | Lt(N) Juliusson | SLt Blanchard | Capt Turner   | Lt(N) Juliusson |
| <b>Petty Officer</b> | PO Dolzhenko, I. | PO Lisnevskiy   | PO Vintar     | PO Flores     | PO Puppala      |
| <b>Division</b>      | Illustrious      | Illustrious     | Illustrious   | Illustrious   | Illustrious     |
| <b>Quartermaster</b> | LC Agafeiti, M.  | LC Brown        | LC Dong       | LC Liu        | LC Lowes        |
| <b>Messenger</b>     | OC Schmidt       | OC Mashchenko   | LC Shu        | OC Sherman    | LC Shestakov    |

### 2. Mandatory Parades & Training

| Dates  | Times     | Details & Location               |   |
|--------|-----------|----------------------------------|---|
| 01 Nov | 1830-2115 | Regular Parade Night             | Legion on 224 <sup>th</sup> St (Downstairs) |
| 8 Nov  | 1830-2115 | Regular Parade Night             | Legion on 224 <sup>th</sup> St (Downstairs) |
| 11 Nov | 1000-1200 | Remembrance Day Parade           | Maple Ridge/Pitt Meadows                    |
| 15 Nov | 1830-2115 | Bowling                          | Revs Maple Ridge                            |
| 22 Nov | 1830-2115 | Regular Parade Night             | Legion on 224 <sup>th</sup> St (Downstairs) |
| 29 Nov | 1830-2115 | Ceremonial Divisions/Photo Night | Legion on 224 <sup>th</sup> St (Downstairs) |

### 3. Optional Parades, Training & Practices

| Dates         | Times       | Details & Location   |                           |
|---------------|-------------|--|---------------------------|
| 04-05 Nov     | 0700 – 1730 | Sailing Weekend - Bus leaves Legion                          | Jericho Beach Sail Centre |
| 06 Nov        | 1830 – 2000 | Cenotaph Practices   | Legion Basement           |
| 07,           | 1800 – 2000 | Range Practice   | Legion Basement           |
| 21 Nov        | 1830 – 2100 | Range Practice   | Legion Basement           |
| 1, 15, 29 Nov | 1730 – 1830 | Band Practices   | Legion Basement           |
| 18 Nov        | 1200 – 1500 | Scuba Familiarization – Select Cadets<br>{with RCSCC Grilse} | Walnut Grove Pool         |

### 4. Meetings

| Dates  | Times       | Details & Location                  |                  |
|--------|-------------|-------------------------------------|------------------|
| 20 Nov | 1915 – 2015 | Operations Meeting – Officers/CPO's | Online via Teams |

## **PART II – PERSONNEL**

### **1. Officers and Instructors**

|                     |   |
|---------------------|---|
| Lt (N) D. Bailey    | Lt (N) V. Stewart                               |
| Lt (N) R. Juliusson | SLt S. Blanchard                                |
| Capt. S. Turner     | CV P. Blanchard is performing voluntary service |
| CV Bella Ong        | CV Talaya Higo                                  |
| CV Chloe Shin       | CV Emily Vintar                                 |

All Officers and CV's are to contact the Duty Officer in advance if they are unable to attend a Scheduled Training Event or Parade Night.

### **2. Chief's and Petty Officer's**

All senior cadets to make contact with all their cadets each week prior to each parade night. As Cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), they must request Leave in advance (through the divisional system), or they will be considered AWOL (Absent without Leave). Any Senior Cadet missing a regular parade must submit a request form to the OOD, and inform the Trg Officer of whom the replacement instructor will be for all scheduled classes.

### **3. Cadets**

All cadets are reminded to call your Divisional Petty Officer each week or before should you not be able to attend any cadet activity, as all cadets are required to attend parades regularly (Parade Nights, Mandatory Parades & Training Weekends). If you are not going to attend, you must request leave in advance (if possible) through the divisional system on a request form. If it is an unexpected leave, you are to call and leave a message or text the corps phone at **604-315-5460** or you will be considered AWOL (Absent Without Leave).

### **4. School Remembrance Day Ceremonies**

The following cadets are authorized to wear uniforms for school Remembrance Day Ceremonies:

LC Yaxley – Nov 9 – Garibaldi High School  
PO2 Flores – Nov 9 – Maple Ridge Secondary School  
LC Lowes – Nov 9 – Walnut Grove Secondary School  
MC Carling – Nov 9 – Mountain Secondary School  
OC Mashchenko – Nov 9 – Pitt Meadows Secondary School

No air rifles, drill purpose rifles or swords are to be used at the activities and cadets are not permitted to use them even if they are not provided by the local corps/squadron. The cadets should also change at the activity right before and change back into civilian clothing right after.

**5. Cadet of The Week Award Winners:**

Each week, cadets are evaluated on their drill, dress, and deportment. Each divisional Petty Officer selects the top cadet in their division to compete for the Cadet of the Week Award. All nominated cadets are inspected by the Duty Officer, who then selects the winner.

| WEEK   | CADET | DIVISION |
|--------|-------|----------|
| Week 1 |       |          |
| Week 2 |       |          |
| Week 3 |       |          |
| Week 4 | N/A   | N/A      |

**PART III – NOTICES**

**1. Divisional Structure**

Ark Royal (Supernumerary Division) – Lt (N) Stewart  
Albion (Guard) – Lt (N) Juliusson / DPO PO1 C. Vintar / 2IC PO TBD  
Illustrious (Band) – Capt Turner / DPO PO1 Puppala / 2IC MC Flores  
Thunder – CV Shin / DPO PO2 Abou Jaoude / 2IC MC Dolzhenko, P  
Warrior – CV Blanchard / DPO PO2 Lisnevskiy / 2IC MC Dolzhenko, I

**2. Cadets Duty**

Cadets NOT able to fulfil their duties as noted above due to absence, the Cadet Slated for the following week will assume the duties for the Absent cadet and the Absent Cadet will in turn complete the duties the following week. OOD is responsible for ensuring this is adhered to.

**3. New Uniform Issue / Uniform Exchange**

All cadets are to ensure that if they require ANY uniform Exchanges, they are to complete the Uniform Request Form and submit them through the Proper Chain of Command. Those request forms will be forwarded to the Supply Officer and Uniform exchange & issue times will then be arranged.

**4. Orders of Dress**

STU is Sea cadet Training Uniform, blue shirt, black t-shirt, black ball hat, boots  
C-1 is full dress uniform, medals, tunic, gun-shirt, and white top.  
C-2 is same as C-1 with ribbons in place of medals  
PT Gear is sports clothing, grey/black t-shirt, shorts, running shoes and Tilley hat as required.

**5. Damage to Property**

It is the duty and responsibility for all personnel to report all damage to the Officer of the Day as soon as possible, so it may be attended to and corrected. We are aware that accidents may happen, but this MUST be reported, as any further non reported damage may cause us to lose use of the Legion property.

**6. Cell Phones**

Cadets will not be permitted to have cellular phones on their person while on parade / in classes or on cadet training activities. If you MUST have a cellular phone with you while at a Cadet Training Activity or Parade, it must be TURNED OFF during training. Cadets will only be permitted to use their phones during stand easy and down time for calls and texting.

## 7. Drop off / Pick up Times

Parents are asked to drop off and pick up their Cadets on time before and after regular cadet evenings as well as other cadet activities. If you are unable to be there on time, please let us know as soon as possible by calling the ships phone or by emailing [mrseacadets@gmail.com](mailto:mrseacadets@gmail.com).

**Wednesdays - Drop off no earlier than 1805 / Pick up no later than 2125 (6:05 PM - 9:25 PM)**

## 8. TIMINGS

|             |  |
|-------------|--|
| 1815        | Officer of the Day Onboard, Open Legion Basement                   |
| 1825        | Cadets to Set up Parade Area, RPO                                  |
| 1835        | Cadets to Muster for Colours and attendance, Coxswain/DPO          |
| 1845        | Colours / Inspection / March Past                                  |
| 1900 – 1930 | Period 1 Classes   |
| 1930        | Period 1 Classes secure  |
| 1930 – 2000 | Period 2 Classes   |
| 2000 – 2015 | Stand Easy   |
| 2015 – 2045 | Period 3 Classes   |
| 2045        | Secure   |
| 2050        | Evening Quarters   |
| 2055        | Muster for Sunset  |
| 2100        | Duty Watch and Liberty Boats to Muster                             |
| 2105        | Liberty Boats<br>(Permission from OOD must be given for dismissal) |
| 2110        | OOD Rounds (with Duty PO)  |

## 9. Contact Information

[MRSeaCadets@Gmail.com](mailto:MRSeaCadets@Gmail.com) is the general email address for any GENERAL questions and Training Information. This email is monitored by all officers, as if it is for a single officer, make sure you state who it is for in the beginning of the email.

IF you have personal information that needs to be passed along, it should be sent directly to that person.

[354ShipsOffice@Gmail.com](mailto:354ShipsOffice@Gmail.com) is for all Administration-related questions, leave requests, Only the Administration Officer accesses this mailbox, and it is not monitored all the time.

[354Supply@Gmail.com](mailto:354Supply@Gmail.com) is just for Supply Related questions, Request form for uniform exchange. Only the Supply Officer accesses this mailbox, and it is not monitored all the time.

### Officers Personal E-Mail contacts

|          |  |                              |
|----------|--|------------------------------|
| CO       | <a href="mailto:Derek.Bailey@cadets.gc.ca">Derek.Bailey@cadets.gc.ca</a>       | Derek.Bailey@cadets.gc.ca    |
| XO / RSO | <a href="mailto:Vanessa.Stewart@cadets.gc.ca">Vanessa.Stewart@cadets.gc.ca</a> | Vanessa.Stewart@cadets.gc.ca |
| Trg O    | <a href="mailto:Simon.Turner@cadets.gc.ca">Simon.Turner@cadets.gc.ca</a>       | Simon.Turner@cadets.gc.ca    |

Admin O [Serene.Blanchard@cadets.gc.ca](mailto:Serene.Blanchard@cadets.gc.ca)  
[Ronald.Juliusson@cadets.gc.ca](mailto:Ronald.Juliusson@cadets.gc.ca)  
Instructor [Phil\\_Bla@Telus.net](mailto:Phil_Bla@Telus.net)

Serene.Blanchard@cadets.gc.ca Supply O  
Ronald.Juliusson@cadets.gc.ca  
Phil\_Bla@Telus.net

- Corps Contact phone number is **604-315-5460**, and all cadets are to phone or text and request for leave if they are unable to attend any cadet function, submit a request form in advance.
- Ensure to use the proper chain of Command when trying to obtain information.
  - Divisional Petty Officer, to Senior Petty Officer, Divisional Officer
- [MRSeaCadets@gmail.com](mailto:MRSeaCadets@gmail.com)

## 10. Cadet 365 Onboarding

All cadets are now onboarded to Cadet365 and should be transitioning to their cadet emails. If you do not know how to access your cadet emails please contact one of the officers to assist. If you just go to office.com and type in your cadet username and password you should be able to access outlook through the sharepoint. Again if you need help or password reset reach out to one of the officers.



D. J. Bailey Lt(N) CD  
Commanding Officer  
354 RCSCC INVINCIBLE

### DISTRIBUTION LIST

#### INTERNAL – Via Email

CO, XO, Trg O  
Admin O, Divisional Officers  
Chief's & PO's  
Notice Board (1)  
Quarter Deck (1)

#### EXTERNAL – Via Email

Navy League of Canada MR Branch President  
Royal Canadian Legion Br 88 Liaison Officer  
J3-Lower Mainland  
Regional Cadet Support Unit (PAC)  
BCMD, Cadets / Parents

Invincible Website: [www.354Invincible.com](http://www.354Invincible.com)