



# Cadet Monthly Routine Orders

## Issued By

### THE COMMANDING OFFICER

# 354 RCSCC INVINCIBLE



RO#: - Five

Date: 01 Jan 2023

## PART I – ADMINISTRATION

### 1. Duty Personnel

Duty / Dress	04 Jan 23 STU's / No. 5's	11 Jan 23 STU's / No. 5's	18 Jan 23 STU's / No. 5's	25 Jan 23 C1's	
<b>Officer</b>	Lt (N) Stewart	Lt (N) Juliusson	Lt (N) Stewart	Lt (N) Juliusson	
<b>Petty Officer</b>	PO Lisnevskiy	PO Ong	PO Puppala	PO Shin	
<b>Division</b>	Illustrious	Illustrious	Illustrious	Illustrious	
<b>Quartermaster</b>	MC Abou Jaude	LC Adam	LS Carling	LC Deng	
<b>Messenger</b>	OC Turner	AC Zegunis	OC Hehar	OC Brown	

### 2. Mandatory Parades & Training

Dates	Times	Details & Location	
04 Jan	1830-2115	Regular Parade Night	Legion on 224 <sup>th</sup> St (Downstairs)
11 Jan	1830-2115	Regular Parade Night	Legion on 224 <sup>th</sup> St (Downstairs)
18 Jan	1830-2115	Regular Parade Night	Legion on 224 <sup>th</sup> St (Downstairs)
25 Jan	1830-2000	Ceremonial Divisions (no 3 <sup>rd</sup> period)	Legion on 224 <sup>th</sup> St (Downstairs)

### 3. Optional Parades, Training & Practices

Dates	Times	Details & Location	
09 Jan	1830-2030	Band Practice	H-Huts at Planet Ice
09 Jan	1830-2030	Guard Divisional Practice (Try Outs)	H-Huts at Planet Ice
10 Jan	1830-2045	Air Rifle Range (Group A)	Legion on 224 <sup>th</sup> (Downstairs)
15 Jan	0900-1300	Chief and PO's Make and Mend	Legion on 224 <sup>th</sup> (Downstairs)
16 Jan	1830-2030	Band Practice	H-Huts at Planet Ice
16 Jan	1830-2030	Guard Divisional Practice (Try Outs)	H-Huts at Planet Ice
21 Jan	0800-1600	Exercise Snowflake - Mt. Seymour (Pick up and drop off at Legion on 224 <sup>th</sup> )	
23 Jan	1830-2030	Band Practice	H-Huts at Planet Ice
23 Jan	1830-2030	Guard Divisional Practice (Try Outs)	H-Huts at Planet Ice
24 Jan	1830-2045	Air Rifle Range (Group B)	Legion on 224 <sup>th</sup> (Downstairs)

### 4. Meetings

Dates	Times	Details & Location	
25 Jan	2015-2115	Officers, Chiefs and PO's Operations Meeting	Legion on 224 <sup>th</sup> St

### 5. Early Warning for NEXT Month

Dates	Times	Details & Location	
06/13/27 Feb	1830-2030	Band Practice	H-Huts at Planet Ice
06/13/27 Feb	1830-2030	Guard Practice	H-Huts at Planet Ice
07 Feb	1830-2045	Air Rifle Range (Group A)	Legion on 224 <sup>th</sup> (Downstairs)
21 Feb	1830-2045	Air Rifle Range (Group B)	Legion on 224 <sup>th</sup> (Downstairs)

## PART II – PERSONNEL

### 1. Officers and Instructors

Lt (N) D. Bailey	Lt (N) V. Stewart
Lt (N) R. Juliusson	SLt S. Blanchard
Capt. S. Turner	CV P. Blanchard is performing voluntary service

All Officers and CV's are to contact the Duty Officer in advance if they are unable to attend a Scheduled Training Event or Parade Night.

### 2. Chief's and Petty Officer's

All senior cadets to make contact with all their cadets each week prior to each parade night. As Cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends),

they must request Leave in advance (through the divisional system), or they will be considered AWOL (Absent without Leave). Any Senior Cadet missing a regular parade must submit a request form to the OOD, and inform the Trg Officer of whom the replacement instructor will be for all scheduled classes.

**3. Cadets**

All cadets are reminded to call your Divisional Petty Officer each week or before should you not be able to attend any cadet activity, as all cadets are required to attend parades regularly (Parade Nights, Mandatory Parades & Training Weekends). If you are not going to attend, you must request leave in advance (if possible) through the divisional system on a request form. If it is an unexpected leave, you are to call and leave a message or text the corps phone at **604-315-5460** or you will be considered AWOL (Absent Without Leave).

**4. Marksmanship Groups**

GROUP A	GROUP B
LC Carling	OC Adam
OC Shim	OC Saulino
OC Tellez	OC Shao
OC Brown	OC Shestakov
OC Lowes	OC Yaxley

**5. Cadet of The Week Award Winners:**

Each week, cadets are evaluated on their drill, dress, and deportment. Each divisional Petty Officer selects the top cadet in their division to compete for the Cadet of the Week Award. All nominated cadets are inspected by the Duty Officer, who then selects the winner.

WEEK	CADET	DIVISION
Week 1	LC McKechnie	Illustrious
Week 2	LC McKechnie	Illustrious
Week 3	OC Sherman	Warrior
Week 4	N/A	N/A

**PART III – NOTICES**

**1. Divisional Structure**

Ark Royal (Supernumerary Division) – SLt Blanchard  
 Albion (Guard) – Lt (N) Stewart / DPO PO1 E. Vintar / 2IC PO TBA  
 Illustrious (Band) – Capt Turner / DPO PO1 Whitford / 2IC PO TBA  
 Thunder – Lt (N) Juliusson / DPO PO1 Abou Jaoude / 2IC PO2 C. Vintar  
 Warrior – CV Blanchard / DPO PO2 Lisnevskiy / 2IC PO2 Ong

**2. Cadets Duty**

Cadets NOT able to fulfil their duties as noted above due to absence, the Cadet Slated for the following week will assume the duties for the Absent cadet and the Absent Cadet will in turn complete the duties the following week. OOD is responsible

**3. New Uniform Issue / Uniform Exchange**

All cadets are to ensure that if they require ANY uniform Exchanges, they are to complete the Uniform Request Form and submit them through the Proper Chain of Command. Those request forms will be forwarded to the Supply Officer and Uniform exchange & issue times will then be arranged.

**4. Orders of Dress**

STU is Sea cadet Training Uniform, blue shirt, black t-shirt, black ball hat, boots  
 C-1 is full dress uniform, medals, tunic, gun-shirt, and white top.  
 C-2 is same as C-1 with ribbons in place of medals  
 PT Gear is sports clothing, grey/black t-shirt, shorts, running shoes and Tillie hat as required.

**5. Damage to Property**

It is the duty and responsibility for all personal to report all damage to the Officer of the Day as soon as possible, so it may be attended to and corrected. We are aware that accidents may happen, but this **MUST** be reported, as any further non reported damage may cause us to lose use of the Legion property.

## 6. Cell Phones

Cadets will not be permitted to have cellular phones on their person while on parade / in classes or on cadet training activities. If you MUST have a cellular phone with you while at a Cadet Training Activity or Parade, it must be TURNED OFF during training. **Cadets will only be permitted to use their phones during stand easy and down time** for calls and texting.

## 7. Drop off / Pick up Times

Parents are asked to drop off and pick up their Cadets on time before and after regular cadet evenings as well as other cadet activities. If you are unable to be there on time, please let us know as soon as possible.

**Wednesdays - Drop off no earlier than 1805 / Pick up no later than 2125 (6:05 PM - 9:25 PM)**

## 8. TIMINGS

1815	Officer of the Day Onboard, Open Legion Basement
1825	Cadets to Set up Parade Area, RPO
1835	Cadets to Muster for Colours and attendance, Coxswain/DPO
1845	Colours / Inspection / March Past
1900 – 1930	Period 1 Classes
1930	Period 1 Classes secure
1930 – 2000	Period 2 Classes
2000 – 2015	Stand Easy
2015 – 2045	Period 3 Classes
2045	Secure
2050	Evening Quarters
2055	Muster for Sunset
2100	Duty Watch and Liberty Boats to Muster
2105	Liberty Boats (Permission from OOD must be given for dismissal)
2110	OOD Rounds (with Duty PO)

## 9. Contact Information

[MRSeaCadets@Gmail.com](mailto:MRSeaCadets@Gmail.com) is the general email address for any GENERAL questions and Training Information. This email is monitored by all officers, as if it is for a single officer, make sure you state who it is for in the beginning of the email.

IF you have personal information that need to be passed along, it should be send directly to that person.

[354ShipsOffice@Gmail.com](mailto:354ShipsOffice@Gmail.com) is for all Administration related questions, leave requests, Only the Administration Officer access this mailbox, and it is not monitored all the time.

[354Supply@Gmail.com](mailto:354Supply@Gmail.com) is just for Supply Related questions, Request form for uniform exchange. Only the Supply Officer access this mailbox, and it is not monitored all the time.

### Officers Personal E-Mail contacts

CO	<a href="mailto:Derek.Bailey@cadets.gc.ca">Derek.Bailey@cadets.gc.ca</a>	Derek.Bailey@cadets.gc.ca
XO / RSO	<a href="mailto:Vanessa.Stewart@cadets.gc.ca">Vanessa.Stewart@cadets.gc.ca</a>	Vanessa.Stewart@cadets.gc.ca
Trg O	<a href="mailto:Simon.Turner@cadets.gc.ca">Simon.Turner@cadets.gc.ca</a>	Simon.Turner@cadets.gc.ca
Admin O	<a href="mailto:Serene.Blanchard@cadets.gc.ca">Serene.Blanchard@cadets.gc.ca</a>	Serene.Blanchard@cadets.gc.ca
Supply O	<a href="mailto:Ronald.Juliusson@cadets.gc.ca">Ronald.Juliusson@cadets.gc.ca</a>	Ronald.Juliusson@cadets.gc.ca
Instructor	<a href="mailto:Phil_Bla@Telus.net">Phil_Bla@Telus.net</a>	Phil_Bla@Telus.net

- Corps Contact phone number is **604-315-5460**, and all cadets are to phone or text and request for leave if they are unable to attend any cadet function, submit a request form in advance.
- Ensure to use the proper chain of Command when trying to obtain information.
  - Divisional Petty Officer, to Senior Petty Officer, Divisional Officer
- [MRSeaCadets@gmail.com](mailto:MRSeaCadets@gmail.com)

**DISTRIBUTION LIST**

INTERNAL – Via Email

CO, XO, Trg O  
Admin O, Divisional Officers  
Chief's & PO's  
Notice Board (1)  
Quarter Deck (1)

EXTERNAL – Via Email

Navy League of Canada MR Branch President  
Royal Canadian Legion Br 88 Liaison Officer  
J3-Lower Mainland  
Regional Cadet Support Unit (PAC)  
BCMD, Cadets / Parents

Invincible Website: [www.354Invincible.com](http://www.354Invincible.com)