

# **Cadet Monthly Routine Orders** Issued By THE COMMANDING OFFICER **354 RCSCC INVINCIBLE**



Date: 01 Nov 2022

# PART I – ADMINISTRATION

#### 1. **Duty Personnel**

Duty	02 Nov 22	09 Nov 22	16 Nov 22	23 Nov 22	30 Nov 22
Dress	STU's / 3B	STU's / No 5's	STU's / No 5's	STU's / No 5's	C1's /
Officer	Capt Turner	Capt Turner	Capt Turner	Capt Turner	Capt Turner
Petty Officer	PO Lisnevskiy	PO Ong	PO Shin		
Division	Warrior	Warrior	Warrior	Warrior	Warrior
Quartermaster	LC Dolzhenko, I	LC Dolzhenko, P	LC Felgner	LC Flores	
Messenger	AC Dong	AC Graw	AC Neumann	AC Zegunis	

#### **Mandatory Parades & Training** 2.

Dates	Times	Details & Location	
02 Nov	1830-2115	Regular Parade Night	Legion on 224 <sup>th</sup> St (Downstairs)
05 Nov	1000-1800	Poppy Tagging	Various Locations, Maple Ridge
09 Nov	1830-2115	Regular Parade Night	Legion on 224 <sup>th</sup> St (Downstairs)
11 Nov	1000-1145	Remembrance Day Parade (C1's w/M	edals) Legion on 224 <sup>th</sup> / Pitt Meadows
16 Nov	1830-2115	Regular Parade Night	Legion on 224 <sup>th</sup> St (Downstairs)
23 Nov	1830-2115	Regular Parade Night	Legion on 224 <sup>th</sup> St (Downstairs)
30 Nov	1830- <mark>2000</mark>	Ceremonial Divisions (no 3 <sup>rd</sup> Period)	Legion on 224 <sup>th</sup> St (Downstairs)

#### **Optional Parades, Training & Practices** 3.

Dates	Times	Details & Location	
07/14/21/28 Nov	1830-2030	Band Practice	H-Huts at Planet Ice
14/28 Nov	1830-2030	Guard Divisional Practice	H-Huts at Planet Ice
07 Nov	1830-2030	Colour Party & Cenotaph Guard Practic	ce - Legion on 224 <sup>th</sup> (Downstairs)
01 Nov	1830-2100	Air Rifle Range (Group A)	Legion on 224 <sup>th</sup> (Downstairs)
15 Nov	1830-2100	Air Rifle Range (Group B)	Legion on 224 <sup>th</sup> (Downstairs)
29 Nov	1830-2100	Air Rifle Range (Group A)	Legion on 224 <sup>th</sup> (Downstairs)

#### 4 Meetings

Dates	Times	Details & Location
30 Nov	2010-2115	Officers, Chiefs and PO's Operations meeting Legion on 224th (Basement)

#### **Early Warning for NEXT Month** 5.

Dates	Times	Details & Location	
05 Dec	1830-2030	Band Practice	H-Huts at Planet Ice
05 Dec	1830-2100	Guard Divisional Practice	H-Huts at Planet Ice
13 Dec	1830-2100	Air Rifle Range (Group B)	Legion on 224 <sup>th</sup> (Downstairs)
14 Dec	1800-2100	All Ranks Annual Mess Dinner	Legion on 224 <sup>th</sup> (Downstairs)

## **PART II – PERSONNEL**

1. Officers and Instruct	ors
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Lt	(N)	D.	Bailey
Lt	(N)	R.	Juliusso

t (N) R. Juliusson Capt. S. Turner

Lt (N) V. Stewart SLt S. Blanchard

CV P. Blanchard is performing voluntary service All Officers and CV's are to contact the Duty Officer in advance if they are unable to attend a Scheduled Training Event or Parade Night.

#### 2. Chief's and Petty Officer's

All senior cadets to make contact with all their cadets each week prior to each parade night. As Cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), they must request Leave in advance (through the divisional system), or they will be considered AWOL (Absent without Leave). Any Senior Cadet missing a regular parade must submit a request form to the OOD, and inform the Trg Officer of whom the replacement instructor will be for all scheduled classes.

## 3. Cadets

All cadets are reminded to call your Divisional Petty Officer each week or before should you not be able to attend any cadet activity, as all cadets are required to attend parades regularly (Parade Nights, Mandatory Parades & Training Weekends). If you are not going to attend, you must request leave in advance (if possible) through the divisional system on a request form. If it is an unexpected leave, you are to call and leave a message or text the corps phone at 604-315-5460 or you will be considered AWOL (Absent Without Leave).

# PART III - NOTICES

### 1. Divisional Structure

Ark Royal (Supernumerary Division) – SLt Blanchard Albion (Guard) – Lt (N) Stewart / DPO PO1 E. Vintar / 2IC PO TBA Illustrious (Band) – Capt Turner / DPO PO1 Whitford / 2IC PO TBA Thunder – Lt (N) Juliusson / DPO PO1 Abou Jaoude / 2IC PO2 C. Vintar Warrior – CV Blanchard / DPO PO2 Lisnevskiy / 2IC PO2 Ong

### 2. Cadets Duty

Cadets NOT able to fulfil their duties as noted above due to absence, the Cadet Slated for the following week will assume the duties for the Absent cadet and the Absent Cadet will in turn complete the duties the following week. OOD is responsible

### 3. New Uniform Issue / Uniform Exchange

All cadets are to ensure that if they require <u>ANY</u> uniform Exchanges, they are to complete the Uniform Request Form and submit them through the Proper Chain of Command. Those request forms will be forwarded to the Supply Officer and Uniform exchange & issue times will then be arranged.

#### 4. Orders of Dress

STU is Sea cadet Training Uniform, blue shirt, black t-shirt, black ball hat, boots C-1 is full dress uniform, medals, tunic, gun-shirt, and white top. C-2 is same as C-1 with ribbons in place of medals PT Gear is sports clothing, grey/black t-shirt, shorts, running shoes and Tillie hat as required.

#### 5. Damage to Property

It is the duty and responsibility for all personal to report all damage to the Officer of the Day as soon as possible, so it may be attended to and corrected. We are aware that accidents may happen, but this MUST be reported, as any further non reported damage may cause us to lose use of the Legion property.

#### 6. Cell Phones

Cadets will not be permitted to have cellular phones on their person while on parade / in classes or on cadet training activities. If you MUST have a cellular phone with you while at a Cadet Training Activity or Parade, it must be TURNED OFF during training. <u>Cadets will **only** be permitted to use their phones</u> <u>during stand easy and down time</u> for calls and texting.

#### 7. Drop off / Pick up Times

Parents are asked to drop off and pick up their Cadets on time before and after regular cadet evenings as well as other cadet activities. If you are unable to be there on time, please let us know as soon as possible.

## Wednesdays - Drop off no earlier than 1805 / Pick up no later than 2125 (6:05 PM - 9:25 PM)

#### 8. TIMINGS

- 1815 Officer of the Day Onboard, Open Legion Basement
  1825 Cadets to Set up Parade Area, RPO
  1835 Cadets to Muster for Colours and attendance, Coxswain/DPO
- 1845 Colours / Inspection / March Past
- 1900 1930 Period 1 Classes
- 1930 Period 1 Classes secure
- 1930 2000 Period 2 Classes
- 2000 2015 Stand Easy

2015 – 2045	Period 3 Classes
2045	Secure
2050	Evening Quarters
2055	Muster for Sunset
2100	Duty Watch and Liberty Boats to Muster
2105	Liberty Boats
	(Permission from OOD must be given for dismissal)
2110	OOD Rounds (with Duty PO)

### 9. Contact Information

<u>MRSeaCadets@Gmail.com</u> is the general email address for any GENERAL questions and Training Information. This email is monitored by all officers, as if it is for a single officer, make sure you state who it is for in the beginning of the email.

IF you have personal information that need to be passed along, it should be send directly to that person.

<u>354ShipsOffice@Gmail.com</u> is for all Administration related questions, leave requests, Only the Administration Officer access this mailbox, and it is not monitored all the time.

<u>354Supply@Gmail.com</u> is just for Supply Related questions, Request form for uniform exchange. Only the Supply Officer access this mailbox, and it is not monitored all the time.

#### **Officers Personal E-Mail contacts**

CODerek.Bailey@cadets.gc.caXO / RSOVanessa.Stewart@cadets.gc.caTrg OSimon.Turner@cadets.gc.caAdmin OSerene.Blanchard@cadets.gc.caSupply ORonald.Juliusson@cadets.gc.caInstructorPhil Bla@Telus.net

Derek.Bailey@cadets.gc.ca Vanessa.Stewart@cadets.gc.ca Simon.Turner@cadets.gc.ca Serene.Blanchard@cadets.gc.ca Ronald.Juliusson@cadets.gc.ca Phil\_Bla@Telus.net

- Corps Contact phone number is 604-315-5460, and all <u>cadets</u> are to phone <u>or text</u> and request for leave if they are unable to attend <u>any</u> cadet function, submit a request form in advance.
- Ensure to use the proper chain of Command when trying to obtain information.
   Divisional Petty Officer, to Senior Petty Officer, Divisional Officer
- MRSeaCadets@gmail.com

Lt (N) D. J. Bailey CD Commanding Officer 354 RCSCC INVINCIBLE

#### DISTRIBUTION LIST

<u>INTERNAL – Via Email</u>

CO, XO, Trg O Admin O, Divisional Officers Chief's & PO's Notice Board (1) Quarter Deck (1)

#### <u>EXTERNAL – Via Email</u>

Navy League of Canada MR Branch President Royal Canadian Legion Br 88 Liaison Officer J3-Lower Mainland Regional Cadet Support Unit (PAC) BCMD, Cadets / Parents

Invincible Website: <u>www.354Invincible.com</u>