

# CADET MONTHLY ROUTINE ORDERS

# Issued By





**RO#:** - <u>ONE (Ammendment 1)</u> Date: <u>01 Nov 2020</u>

# **PART I – ADMINISTRATION**

#### 1. Duty Personnel

Duty	2 Nov 20	9 Nov 20	18 Nov 20	25 Nov 20	
Dress	STU/3B	STU/3B	STU/3B	STU/3B	
Officer	Lt(N) Bailey	Lt(N) Bailey	Lt(N) Bailey	Lt(N) Bailey	
Petty Officer	PO2 Shin	PO2 Ong	PO2 Murray	PO2 Higo	
Division	Thunder	Thunder	Thunder	Thunder	
Quartermaster					
Messenger					

2. Mandatory Parades & Training

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Dates	Times	Details & Location	
02 Nov 20	1830-2030	Regular Parade Night	H-Huts (Albion Fairgrounds)
09 Nov 20	1830-2030	Regular Parade Night	Virtual Training
18 Nov 20	1830-2030	Regular Parade Night	Virtual Training
25 Nov 20	1830-2030	Regular Parade Night	Legion on 224 <sup>th</sup> St (Downstairs)

# 3. Optional Parades, Training & Practices

Dates	Times	Details & Location

#### 4. Meetings

Dates	Times	Details & Location	cation		
25 Nov 20	2030-2100	Operations Meeting (Officers & POs)	Legion on 224 <sup>th</sup> St (Downstairs)		

#### **PART II - PERSONNEL**

# 1. Officers and Instructors

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	Lt (N) R. Thompson	CV T. Juliusson is performing voluntary service	
	Lt (N) D. Bailey	CV T. Fernandez is performing voluntary service	
	Lt (N) R. Juliusson	CV P. Blanchard is performing voluntary service	
	Lt (N) K. Deck	CV A. Wilson is performing voluntary service	
	SLt S. Blanchard		

Officers and CV's are to contact the Duty Officer in advance if they are unable to attend a scheduled Training Event or Parade Night.

# 2. Chief's and Petty Officer's

All senior cadets are reminded to call their cadets each week prior to each parade night.

As Cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), they must request Leave in advance (through the divisional system), or they will be considered AWOL (Absent without Leave). Any Senior Cadet missing a regular parade must submit a request form to the OOD, and inform the Training Officer of whom the replacement instructor will be for all scheduled classes.

#### 3. Cadets

All cadets are reminded to call your Divisional PO each week or before should you not able to attend any cadet activity, as all cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), you must request leave in advance (through the divisional system), or you can call and leave a message on the corps phone 604-219-8049 or you will be considered AWOL (Absent without Leave).

#### **Damage to Property**

It is the duty and responsibility for all personal to report all damage to the Officer of the Day as soon as possible, so it may be attended to and corrected. We are aware that accidents may happen, but this MUST be reported, as any further non reported damage may cause us to lose use of the Legion property.

#### **PART III - NOTICES**

#### 1. New Uniform Issue / Uniform Exchange

All cadets are to ensure that if they require <u>ANY</u> uniform Exchanges, they are to complete the Uniform Request Form and submit them through the Proper Chain of Command. Those request forms will be forwarded to the Supply Officer and Uniform exchange & issue times will then be arranged.

#### 2. Dress

STU is sea cadet training uniform, blue shirt, black t-shirt, black ball hat, boots

C-1 is full dress uniform, medals, tunic, gun-shirt, and white top.

C-2 is same as C-1 with ribbons in place of medals

PT Gear is sports clothing, grey/black t-shirt, shorts, running shoes and Tillie hat as required.

#### 3. Cell Phones

Cadets will not be permitted to have cellular phones on their person while on parade / in classes or on cadet training activities. If you MUST have a cellular phone with you while at a Cadet Training Activity or Parade, it must be TURNED OFF during training. Cadets will **only** be permitted to use their phones during stand easy and down time for calls and texting.

#### 4. Drop off / Pick up Times

Parents are asked to drop off and pick up their Cadets on time before and after regular cadet evenings as well as other cadet activities. If you are unable to be there on time, please let us know as soon as possible.

# Wednesdays - Drop off no earlier than 1805 / Pick up no later than 2125 (6:05 PM - 9:25 PM)

#### 5. TIMINGS

1800	OOD, Chiefs & POs Aboard, Open Legion Basement
1810	Training area set up, signage placed and area sanitized.
1830	Phase 3 & 4 Cadets Aboard
1840	Phase 1 & 2 Cadets Aboard
1855	COVID-19 Safety Briefing
1900	Period 1 Classes Start
1930 - 1945	Stand Easy
1945 - 2015	Period 2 Classes Start
2015	Training secured, area sanitized, tables & chairs put away
2030	Announcements
2030	Liberty Boats
2140	OOD Rounds (with Duty PO)

#### 6. CONTACT INFORMATION

- Corps Contact phone number is 604-219-8049, and all <u>cadets</u> are to phone <u>or text</u> and request for leave if they are unable to attend any cadet function, submit a request form in advance.
- Ensure to use the proper chain of Command when trying to obtain information.
  - Divisional Petty Officer, to Senior Petty Officer, Divisional Officer
- Commanding Officer Lt (N) R. Thompson e-mail address MRSeaCadets@gmail.com

Lt (N) R. Thompson Commanding Officer 354 RCSCC INVINCIBLE

#### **DISTRIBUTION LIST**

<u>INTERNAL</u>

CO Via Email XO Via Email Trg O Via Email Admin O Via Email Divisional Officers Via Email Chief's & PO'S Via Email Notice Board (1) Quarter Deck (1)

Invincible Website: <a href="https://www.354Invincible.com">www.354Invincible.com</a>

### <u>EXTERNAL</u>

Navy League of Canada MR Branch President via Email Royal Canadian Legion Br 88 Liaison Officer via Email ACO Via Email ACICO Via Email Regional Cadet Support Unit (PAC) Via Email BCMD Via Email Cadets / Parents Via Email