

SECTION 9**PO 407 – SERVE IN A SEA CADET CORPS**

1. **Performance:** Serve in a Sea Cadet Corps
2. **Conditions:**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: Nil.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard:** The cadet will serve in a sea cadet corps, to include:
 - a. participating in year four training; and
 - b. exploring year four CSTC training opportunities.
4. **Remarks:**
 - a. EO M407.01 (Identify Phase Three Training Opportunities) shall be conducted at the beginning of the training year.
 - b. EO M407.02 (Identify Year Three CSTC Training Opportunities) shall be conducted prior to the CSTC application deadline.
5. **Complementary Material:**
 - a. Complementary material associated with PO 407 is designed to enhance the cadet's knowledge of serving in a sea cadet corps through EO C407.01 (Prepare for a Merit Review Board).
 - b. Some complementary training offered in previous phases may be conducted as complementary training in Phase Four, specifically:
 - (1) EO C307.01 (Participate in a Presentation Given by a Guest Speaker From the Regional Cadet Support Unit [RCSU]),
 - (2) EO C307.02 (Participate in a Presentation Given by the Cadet Liaison Officer [CLO]), and
 - (3) EO C307.03 (Participate in a Presentation Given by a Guest Speaker from the Navy League of Canada [NLC]).
 - c. When selecting complementary training from previous phases, training staff will review the applicable performance objective and lesson specification.

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EO M407.01 – IDENTIFY PHASE FOUR TRAINING OPPORTUNITIES

1. **Performance:** Identify Phase Four Training Opportunities
2. **Conditions:**
 - a. Given:
 - (1) Handout of performance objectives (POs) and enabling objectives (EOs) of Phase Four training opportunities,
 - (2) Supervision, and
 - (3) Assistance as required.
 - b. Denied: Nil.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard:** The cadet shall:
 - a. identify Phase Four mandatory training, to include:
 - (1) common training, and
 - (2) sea elemental training;
 - b. identify Phase Four complementary training; and
 - c. discuss leadership appointment opportunities.

4. **Teaching Points:**

TP	Description	Method	Time	Refs
TP1	<p>Conduct an in-class activity to identify Phase Four mandatory training opportunities, to include:</p> <p>a. training common to the sea, army, and air elements of the CCO, to include:</p> <ol style="list-style-type: none"> (1) citizenship, (2) community service, (3) leadership, (4) personal fitness and healthy living, (5) recreational sports, (6) air rifle marksmanship, (7) general cadet knowledge, (8) drill, (9) instructional techniques, and (10) biathlon; and <p>b. sea elemental training, to include:</p> <ol style="list-style-type: none"> (1) Canadian Navy and maritime community, (2) ship's operations, (3) sailing, and (4) seamanship inter-divisional competition. 	In-Class Activity	10 min	A0-096 A1-066
TP2	Identify Phase Four complementary training opportunities.	Interactive Lecture	10 min	See Remarks para. 11
TP3	Discuss leadership appointment opportunities at the corps.	Group Discussion	5 min	

5. **Time:**

a. Introduction / Conclusion:	5 min
b. In-Class Activity:	10 min
c. Interactive Lecture:	10 min
d. Group Discussion:	5 min
e. Total:	30 min

6. **Substantiation:**
 - a. An in-class activity was chosen for TP 1 as it is an interactive way to provoke thought and stimulate interest among the cadets.
 - b. An interactive lecture was chosen for TP 2 to orient the cadets to and generate interest in Phase Four complementary training opportunities.
 - c. A group discussion was chosen for TP 3 as it allows the cadets to interact with their peers and share their knowledge, experiences, opinions, and feelings about leadership appointments at the corps.
7. **References:**
 - a. A0-096 CATO 11-04 Director Cadets 3. (2007). *Cadet program outline*. Ottawa, ON: Department of National Defence.
 - b. A1-066 CATO 31-03 Director Cadets Senior Staff Officer Sea Cadets. (2008). *Sea cadet program outline*. Ottawa, ON: Department of National Defence.
8. **Training Aids:**
 - a. Presentation aids (eg, whiteboard / flip chart / OHP / multimedia projector) appropriate for the classroom / training area,
 - b. Handouts of the POs and EOs for Phase Four training, and
 - c. Tape.
9. **Learning Aids:** Handout of the POs and EOs for Phase Four training.

10. **Test Details:** Nil.

11. **Remarks:**

- a. For Phase Four complementary training opportunities in TP 2, refer to the corps annual training plan.
- b. This EO should be scheduled as early as possible in the training year. See the sample schedule located at Chapter 2, Annex C.

EO M407.02 – IDENTIFY YEAR FOUR CADET SUMMER TRAINING CENTRE (CSTC) TRAINING OPPORTUNITIES

1. **Performance:** Identify Year Four Cadet Summer Training Centre (CSTC) Training Opportunities
2. **Conditions:**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: Nil.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard:** The cadet shall identify year four CSTC training opportunities, to include:
 - a. specialty areas,
 - b. courses within each specialty area,
 - c. prerequisites for the course within each specialty area, and
 - d. staff cadet employment opportunities.
4. **Teaching Points:**

TP	Description	Method	Time	Refs
TP1	Conduct a group discussion where the cadets will review specialty areas for year four CSTC training, to include: <ol style="list-style-type: none"> a. air rifle marksmanship, b. fitness and sports, c. music, d. sail, e. seamanship, and f. drill and ceremonial. 	Group Discussion	5 min	A0-033 A0-096 A1-066
TP2	Describe year four CSTC courses, to include: <ol style="list-style-type: none"> a. common courses: <ol style="list-style-type: none"> (1) Air Rifle Marksmanship Instructor, (2) Fitness and Sports Instructor, and (3) Military Band–Intermediate Musician and Advanced Musician; and b. elemental courses: <ol style="list-style-type: none"> (1) Intermediate Sail, (2) Sail Coach, (3) Ship’s Boat Operator, (4) Chief Boatswain’s Mate, and (5) Drill and Ceremonial Instructor. 	Interactive Lecture	10 min	A0-033 A0-096 A1-066

TP	Description	Method	Time	Refs
TP3	Describe staff cadet employment opportunities.	Interactive Lecture	10 min	

5. **Time:**

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| a. | Introduction / Conclusion: | 5 min |
| b. | Group Discussion: | 5 min |
| c. | Interactive Lecture: | 20 min |
| d. | Total: | 30 min |

6. **Substantiation:**

- A group discussion was chosen for TP 1 as it allows the cadets to interact with their peers and share their experiences, opinions and feelings about year four CSTC training opportunities.
- An interactive lecture was chosen for TPs 2 and 3 to orient the cadets to year four CSTC training opportunities and to generate interest in staff cadet employment.

7. **References:**

- A0-033 CATO 14-21 Director Cadets 3. (2004). *Music training and education with the Canadian cadet organizations*. Ottawa, ON: Department of National Defence.
- A0-096 CATO 11-04 Director Cadets 3. (2007). *Cadet program outline*. Ottawa, ON: Department of National Defence.
- A1-066 CATO 31-03 Director Cadets Senior Staff Officer Sea Cadets. (2008). *Sea cadet program outline*. Ottawa, ON: Department of National Defence.

8. **Training Aids:** Presentation aids (eg, whiteboard / flip chart / OHP / multimedia projector) appropriate for the classroom / training area.

9. **Learning Aids:** Nil.

10. **Test Details:** Nil.

11. **Remarks:**

- This EO must be conducted before the summer training application deadline.
- It is recommended that the summer training application forms be completed during a training session after this EO has been conducted.

EO C407.01 – PREPARE FOR A MERIT REVIEW BOARD

1. **Performance:** Prepare for a Merit Review Board
2. **Conditions:**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: Nil.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard:** The cadet shall:
 - a. identify occasions for a merit review board; and
 - b. prepare for a merit review board, by:
 - (1) completing tasks, as requested by the merit review board chair;
 - (2) preparing a uniform;
 - (3) identifying where and when the merit review board will be conducted; and
 - (4) reviewing for possible interview questions.
4. **Teaching Points:**

TP	Description	Method	Time	Refs
TP1	Identify occasions for a merit review board, to include: <ol style="list-style-type: none"> a. promotion requirements for: <ol style="list-style-type: none"> (1) Chief Petty Officer Second Class, and (2) Chief Petty Officer First Class; and b. other possible occasions, to include: <ol style="list-style-type: none"> (1) awards, (2) scholarships, (3) senior appointments within the corps (eg, coxswain), (4) Cadet Summer Training Centre (CSTC) training opportunities, and (5) staff appointments at a CSTC. 	Interactive Lecture	5 min	A1-003 A0-126 C0-416

TP	Description	Method	Time	Refs
TP2	Describe: a. the merit review board process; b. how to prepare for a merit review board for promotion; and c. tips for a successful interview. Note: The cadets will be given scenarios to prepare for a merit review board at the end of this TP.	Interactive Lecture	20 min	A1-003 A0-126 C0-416
TP3	Have the cadets participate in a practice merit review board based on the scenario given.	Role-Play	55 min	A0-126

5. **Time:**

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| a. Introduction / Conclusion: | 10 min |
| b. Interactive Lecture: | 25 min |
| c. Role-Play: | 55 min |
| d. Total: | 90 min |

6. **Substantiation:**

- An interactive lecture was chosen for TPs 1–2 to introduce merit review boards and to summarize the teaching points.
- A role-play was chosen for TP 3 as it motivates the cadets to become more actively involved in preparing for a merit review board, which is explained in a realistic setting. The cadets must consider the situation and the goal they wish to achieve in the role-play.

7. **References:**

- A1-003 A-CR-005-001/AG-001 Director Cadets 4 (2006). *Royal Canadian Sea Cadets dress instructions*. Ottawa, ON: Department of National Defence.
- A0-126 CATO 13-02 Director Cadets 3. (2008). *Cadet rank promotions*. Ottawa, ON: Department of National Defence.
- C0-416 Air Cadet League of Canada BC Committee (2009). *Sponsoring committee resources: Mock boards*. Retrieved March 4, 2009, from http://www.aircadetleague.bc.ca/SponCommResources/Mock_Boards.PDF

8. **Training Aids:**

- Presentation aids (eg, whiteboard / flip chart / OHP / multimedia projector) appropriate for the classroom / training area; and
- Scenarios for merit review boards.

9. **Learning Aids:** Scenario for a merit review board.

10. **Test Details:** Nil.

11. **Remarks:**

- a. The cadets will be given scenarios to prepare for a merit review board at the end of TP 2.
- b. When scheduling this lesson, allow at least two weeks between TPs 2 and 3.