



CADET MONTHLY ROUTINE ORDERS

Issued By
THE COMMANDING OFFICER
354 RCSCC INVINCIBLE



RO#: - FOUR

Date: 01 Dec 2016

PART I – ADMINISTRATION

1. Duty Personnel

Duty / Dress	7 Dec 16 STU/5B	14 Dec 16 STU/5B	21 Dec 16 C1's/1A		
Officer	NCdt Parent	NCdt Parent	NCdt Parent		
Petty Officer	PO2 Lee	PO2 Reeves	PO1 Wyant		
Division	Thunder	Thunder	Thunder		
Quartermaster	MS Khorasani	LS Munroe	LS Parsons		
Messenger	LS Fernandez	LS Lohn	LS McClenaghan		

2. Mandatory Parades & Training

Dates	Times	Details & Location	
07 Dec 16	1830-2115	Regular Parade Night	Legion on 224 th St (Downstairs)
14 Dec 16	1830-2115	Regular Parade Night	Legion on 224 th St (Downstairs)
21 Dec 16	1830-2115	Xmas Mess Dinner	Maple Ridge Baptist Church 22155 Lougheed Highway

3. Optional Parades, Training & Practices

Dates	Times	Details & Location	
3 Dec 16	1715-1900	Santa Claus Parade	Muster at the Legion Pickup Selkirk & 223 rd parking lot
5 Dec 16	1830-2030	First Aid Practice	H-Huts at Planet Ice
12 Dec 16	1830-2030	Band/Guard Practice	H-Huts at Planet Ice
19 Dec 16	1900-2100	Operations Meeting (Officers & POs)	TBA

4. Meetings

Dates	Times	Details & Location

PART II – PERSONNEL

1. Officers and Instructors

Lt (N) R. Thompson	NCdt H. Parent
Lt (N) D. Bailey	CI T. Fernandez
Lt (N) R. Juliusson	CV P. Blanchard is performing voluntary service
NCdt S. Blanchard	CV A. Wilson is performing voluntary service

Officers and CV's are to contact the Duty Officer in advance if they are unable to attend a scheduled Training Event or Parade Night.

2. Chief's and Petty Officer's

All senior cadets are reminded to call their cadets each week prior to each parade night.

As Cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), they must request Leave in advance (through the divisional system), or they will be considered AWOL (Absent without Leave). Any Senior Cadet missing a regular parade must submit a request form to the OOD, and inform the Training Officer of whom the replacement instructor will be for all scheduled classes.

3. Cadets

All cadets are reminded to call your Divisional PO each week or before should you not able to attend any cadet activity, as all cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), you must request leave in advance (through the divisional system), or you can call and leave a message on the corps phone **604-219-8049** or you will be considered AWOL (Absent without Leave).

Damage to Property

It is the duty and responsibility for all personal to report all damage to the Officer of the Day as soon as possible, so it may be attended to and corrected. We are aware that accidents may happen, but this **MUST** be reported, as any further non reported damage may cause us to lose use of the Legion property.

PART III – NOTICES

1. New Uniform Issue / Uniform Exchange

All cadets are to ensure that if they require ANY uniform Exchanges, they are to complete the Uniform Request Form and submit them through the Proper Chain of Command. Those request forms will be forwarded to the Supply Officer and Uniform exchange & issue times will then be arranged.

2. Dress

STU is sea cadet training uniform, blue shirt, black t-shirt, black ball hat, boots

C-1 is full dress uniform, medals, tunic, gun-shirt, and white top.

C-2 is same as C-1 with ribbons in place of medals

PT Gear is sports clothing, grey/black t-shirt, shorts, running shoes and Tillie hat as required.

3. Cell Phones

Cadets will not be permitted to have cellular phones on their person while on parade / in classes or on cadet training activities. If you **MUST** have a cellular phone with you while at a Cadet Training Activity or Parade, it must be **TURNT OFF** during training. Cadets will **only** be permitted to use their phones during stand easy and down time for calls and texting.

4. Drop off / Pick up Times

Parents are asked to drop off and pick up their Cadets on time before and after regular cadet evenings as well as other cadet activities. If you are unable to be there on time, please let us know as soon as possible.

Wednesdays - Drop off no earlier than 1805 / Pick up no later than 2125 (6:05 PM - 9:25 PM)

5. TIMINGS

1815	Officer of the Day Onboard, Open Legion Basement
1825	Cadets to Set up Parade Area, RPO
1835	Cadets to Muster for Colours, Coxswain
1845	Colours / Inspection / March Past
1900 – 1930	Period 1 Classes
1930	Period 1 Classes secure
1930 – 2000	Period 2 Classes
2000 – 2015	Stand Easy
2015 – 2045	Period 3 Classes
2045	Secure
2050	Evening Quarters
2055	Muster for Sunset
2100	Duty Watch and Liberty Boats to Muster
2105	Liberty Boats (Permission from OOD must be given for dismissal)
2110	OOD Rounds (with Duty PO)

6. CONTACT INFORMATION

- Corps Contact phone number is **604-219-8049**, and all cadets are to phone or text and request for leave if they are unable to attend any cadet function, submit a request form in advance.
- Ensure to use the proper chain of Command when trying to obtain information.
 - Divisional Petty Officer, to Senior Petty Officer, Divisional Officer
- Commanding Officer Lt (N) R. Thompson e-mail address **MRSeaCadets@gmail.com**

Lt (N) R. Thompson
Commanding Officer
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EXTERNAL

Navy League of Canada MR Branch President via Email
Royal Canadian Legion Br 88 Liaison Officer via Email
ACO Via Email
ACICO Via Email
Regional Cadet Support Unit (PAC) Via Email
BCMD Via Email
Cadets / Parents Via Email