



CADET MONTHLY ROUTINE ORDERS

Issued By
THE COMMANDING OFFICER
354 RCSCC INVINCIBLE



RO#: - FOUR

Date: 01 DEC 2015

PART I – ADMINISTRATION

1. Duty Personnel

Duty Dress	2 DEC 15 STU	09 DEC 15 STU	16 DEC 15 C1'S	23 DEC 15 STAND DOWN	30 DEC 15 STAND DOWN
Officer	CI Blanchard	CI Blanchard	CI Blanchard		
Petty Officer	PO2 Caldwell	PO2 Wyant	PO2 Fernandez		
Division	Albion	Albion	Albion		
Quartermaster	LS Puffer	LS Zak	LS Khorisani		
Messenger	OS McKamey	OS McEachern	OS Pancoust		

2. Mandatory Parades & Training

Dates	Times	Details & Location
02 Dec 15	1830-2115	Regular Parade Night Legion on 224 th St (Downstairs)
09 Dec 15	1830-2115	Regular Parade Night Legion on 224 th St (Downstairs)
16 Dec 15	1830-2115	Christmas Mess Dinner Legion on 224 th St (Downstairs)
23 Dec 15		Stand Down
30 Dec 14		Stand Down

3. Optional Parades, Training & Practices

Dates	Times	Details & Location
05 Dec 15	TBA	Santa Clause Parade Muster at legion on 224 th (Downstairs)
06 Dec 15	0800-1600	Fraser Valley Band Clinic Abbotsford Exhibition Park, Cadets to arrange transportation
07 Dec 15	1830-2030	Guard & Band Practice H-Huts at Planet Ice
14 Dec 15	1830-2030	Band Practice H-Huts at Planet Ice

4. Meetings

Dates	Times	Details & Location
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PART II – PERSONNEL

1. Officers and Instructors

Lt (N) R. Thompson Lt (N) D. Bailey Lt (N) R. Juliusson CI S. Blanchard CI T. Fernandez	CV P. Blanchard is performing voluntary service CV T. Bergmann is performing voluntary service CV H. Parent is performing voluntary service CV G. Parent is performing voluntary service
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Officers and CV's are to contact the Duty Officer in advance if they are unable to attend a scheduled Training Event or Parade Night.

2. Chief's and Petty Officer's

All senior cadets are reminded to call their cadets each week prior to each parade night. As Cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), they must request Leave in advance (through the divisional system), or they will be considered AWOL (Absent without Leave). Any Senior Cadet missing a regular parade must submit a request form to the OOD, and inform the Training Officer of whom the replacement instructor will be for all scheduled classes.

3. Cadets

All cadets are reminded to call your Divisional PO each week or before should you not able to attend any cadet activity, as all cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), you must request leave in advance (through the divisional system), or you can call and leave a message on the corps phone **604-219-8049** or you will be considered AWOL (Absent without Leave).

Damage to Property

It is the duty and responsibility for all personal to report all damage to the Officer of the Day as soon as possible, so it may be attended to and corrected. We are aware that accidents may happen, but this MUST be reported, as any further non reported damage may cause us to lose use of the Legion property.

PART III – NOTICES

1. New Uniform Issue / Uniform Exchange

All cadets are to ensure that if they require ANY uniform Exchanges, they are to complete the Uniform Request Form and submit them through the Proper Chain of Command. Those request forms will be forwarded to the Supply Officer and Uniform exchange & issue times will then be arranged.

2. Dress

STU's is Sea Cadet Training uniform, blue shirt, Black T-Shirt, Black Call Cap, boots

C1's is Full Dress Uniform, Tunic, Gun-shirt, and White Tops

PT Gear is noted as Cadet Issued sports clothing, Grey/Black Shirt, Grey Shorts, running shoes and Tillie Hat.

3. Cell Phones

Cadets will not be permitted to have cellular phones on their person while on parade / in classes or on cadet training activities. If you **MUST** have a cellular phone with you while at a Cadet Training Activity or Parade, it must be **TURNED OFF** during training. Cadets will **only** be permitted to use their phones during stand easy and down time for calls and texting.

4. Drop off / Pick up Times

Parents are asked to drop off and pick up their Cadets on time before and after regular cadet evenings as well as other cadet activities. If you are unable to be there on time, please let us know as soon as possible.

Wednesdays - Drop off no earlier than 1805 / Pick up no later than 2125 (6:05 PM - 9:25 PM)

5. TIMINGS

1815	Officer of the Day Onboard, Open Legion Basement
1825	Cadets to Set up Parade Area, RPO
1835	Cadets to Muster for Colours, Coxswain
1845	Colours / Inspection / March Past
1900 – 1930	Period 1 Classes
1930	Period 1 Classes secure
1930 – 2000	Period 2 Classes
2000 – 2015	Stand Easy
2015 – 2045	Period 3 Classes
2045	Secure
2050	Evening Quarters
2055	Muster for Sunset
2100	Duty Watch and Liberty Boats to Muster
2105	Liberty Boats (Permission from OOD must be given for dismissal)
2110	OOD Rounds (with Duty PO)

6. CONTACT INFORMATION

- Corps Contact phone number is **604-219-8049**, and all cadets are to phone or text and request for leave if they are unable to attend any cadet function, submit a request form in advance.
- Ensure to use the proper chain of Command when trying to obtain information.
 - Divisional Petty Officer, to Senior Petty Officer, Divisional Officer
- Commanding Officer Lt (N) R. Thompson e-mail address **MRSeaCadets@shaw.ca**

R. Thompson
Lieutenant (N)
Commanding Officer
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EXTERNAL

Navy League of Canada MR Branch President via Email
Royal Canadian Legion Br 88 Liaison Officer via Email
ACO (SEA) Via Email
ACICO Via Email
Regional Cadet Support Unit (PAC) Via Email
BCMD Via Email
Cadets / Parents Via Email