



# CADET MONTHLY ROUTINE ORDERS

Issued By  
**THE COMMANDING OFFICER**  
**354 RCSCC INVINCIBLE**



RO#: - ONE

Date: 01 Sept 2015

## PART I – ADMINISTRATION

### 1. Duty Personnel

Duty Dress	9 Sep 15 STU	16 Sep 15 STU	23 Sep 15 STU	30 Sep 15 STU	
<b>Officer</b>	Lt (N) Bailey	Lt (N) Bailey	Lt (N) Bailey	Lt (N) Bailey	
<b>Petty Officer</b>	PO1 Mehmi	PO1 Alcombrack	PO1 Strachan	PO1 Halvorsen	
<b>Division</b>	Warrior	Warrior	Warrior	Warrior	
<b>Quartermaster</b>	MS Caldwell	MS Gislason	LS Blair	LS Tetrault	
<b>Messenger</b>	LS Zak	LS Puffer	LS Khorasani	LS Postelthwaite	

### 2. Mandatory Parades & Training

Dates	Times	Details & Location
09 Sep 15	1830-2115	Regular Parade Night Legion on 224 <sup>th</sup> St (Downstairs)
12 Sep 15	1000-1600	Recruiting Booth Haney Place Mall
16 Sep 15	1830-2115	Regular Parade Night Legion on 224 <sup>th</sup> St (Downstairs)
23 Sep 15	1830-2115	Regular Parade Night Legion on 224 <sup>th</sup> St (Downstairs)
30 Sep 15	1830-2115	Regular Parade Night Legion on 224 <sup>th</sup> St (Downstairs)

### 3. Optional Parades, Training & Practices

Dates	Times	Details & Location
8 Sep 15	1900-2030	Operations Meeting (Officers & POs) Planet Ice – Main building classroom
14 Sep 15	1830-2030	Band Practice H-Huts at Planet Ice
21 Sep 15	1830-2030	Band Practice H-Huts at Planet Ice
	1830-1930	Guard Practice H-Huts at Planet Ice
26 Sep 15	0900-1430 (shifts)	NL Bottle Drive - Fundraiser Bottle Depot off 203 <sup>rd</sup> Street
28 Sep 15	1900-2030	Operations Meeting (Officers & POs) H-Huts at Planet Ice

### 4. Meetings

Dates	Times	Details & Location
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## PART II – PERSONNEL

### 1. Officers and Instructors

Lt (N) R. Thompson Lt (N) D. Bailey Lt (N) R. Juliusson CI S. Blanchard CI T. Fernandez	CV P. Blanchard is performing voluntary service CV T. Bergmann is performing voluntary service CV H. Parent is performing voluntary service CV G. Parent is performing voluntary service
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Officers and CV's are to contact the Duty Officer in advance if they are unable to attend a scheduled Training Event or Parade Night.

### 2. Chief's and Petty Officer's

All senior cadets are reminded to call their cadets each week prior to each parade night. As Cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), they must request Leave in advance (through the divisional system), or they will be considered AWOL (Absent without Leave). Any Senior Cadet missing a regular parade must submit a request form to the OOD, and inform the Training Officer of whom the replacement instructor will be for all scheduled classes.

### 3. Cadets

All cadets are reminded to call your Divisional PO each week or before should you not able to attend any cadet activity, as all cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), you must request leave in advance (through the divisional system), or you can call and leave a message on the corps phone **604-219-8049** or you will be considered AWOL (Absent without Leave).

### Damage to Property

It is the duty and responsibility for all personal to report all damage to the Officer of the Day as soon as possible, so it may be attended to and corrected. We are aware that accidents may happen, but this **MUST** be reported, as any further non reported damage may cause us to lose use of the Legion property.

## PART III – NOTICES

### 1. New Uniform Issue / Uniform Exchange

All cadets are to ensure that if they require ANY uniform Exchanges, they are to complete the Uniform Request Form and submit them through the Proper Chain of Command. Those request forms will be forwarded to the Supply Officer and Uniform exchange & issue times will then be arranged.

### 2. Dress

STU's is Sea Cadet Training uniform, blue shirt, Black T-Shirt, Black Call Cap, boots

C1's is Full Dress Uniform, Tunic, Gun-shirt, and White Tops

PT Gear is noted as Cadet Issued sports clothing, Grey/Black Shirt, Grey Shorts, running shoes and Tillie Hat.

### 3. Cell Phones

Cadets will not be permitted to have cellular phones on their person while on parade / in classes or on cadet training activities. If you **MUST** have a cellular phone with you while at a Cadet Training Activity or Parade, it must be **TURNED OFF** during training. Cadets will **only** be permitted to use their phones during stand easy and down time for calls and texting.

### 4. Drop off / Pick up Times

Parents are asked to drop off and pick up their Cadets on time before and after regular cadet evenings as well as other cadet activities. If you are unable to be there on time, please let us know as soon as possible.

**Wednesdays - Drop off no earlier than 1805 / Pick up no later than 2125 (6:05 PM - 9:25 PM)**

### 5. TIMINGS

1815	Officer of the Day Onboard, Open Legion Basement
1825	Cadets to Set up Parade Area, RPO
1835	Cadets to Muster for Colours, Coxswain
1845	Colours / Inspection / March Past
1900 – 1930	Period 1 Classes
1930	Period 1 Classes secure
1930 – 2000	Period 2 Classes
2000 – 2015	Stand Easy
2015 – 2045	Period 3 Classes
2045	Secure
2050	Evening Quarters
2055	Muster for Sunset
2100	Duty Watch and Liberty Boats to Muster
2105	Liberty Boats (Permission from OOD must be given for dismissal)
2110	OOD Rounds (with Duty PO)

### 6. CONTACT INFORMATION

- Corps Contact phone number is **604-219-8049**, and all cadets are to phone or text and request for leave if they are unable to attend any cadet function, submit a request form in advance.
- Ensure to use the proper chain of Command when trying to obtain information.
  - Divisional Petty Officer, to Senior Petty Officer, Divisional Officer
- Commanding Officer Lt (N) R. Thompson e-mail address **MRSeaCadets@shaw.ca**

R. Thompson  
Lieutenant (N)  
Commanding Officer  
354 RCSCC INVINCIBLE



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#### EXTERNAL

Navy League of Canada MR Branch President via Email  
Royal Canadian Legion Br 88 Liaison Officer via Email  
ACO (SEA) Via Email  
ACICO Via Email  
Regional Cadet Support Unit (PAC) Via Email  
BCMD Via Email  
Cadets / Parents Via Email