



CADET MONTHLY ROUTINE ORDERS

Issued By
THE COMMANDING OFFICER
354 RCSCC INVINCIBLE



RO#: - FOUR - Amend #1

Date: 01 DEC 2014

PART I – ADMINISTRATION

1. Duty Personnel

Duty / Dress	3 Dec 14 Sports Gear	10 Dec 14 STU	17 Dec 14 C1/Formal
Officer	Lt(N) Juliusson	Lt(N) Juliusson	Lt(N) Juliusson
Petty Officer	PO2 Micsoniu	PO2 Alcombrack	PO2 Brauer A.
Division	Warrior	Warrior	Warrior
Quartermaster	MS Zhang	MS Lee	MS Buck
Messenger	AB Edwards	AB Healy	AB Wilson

2. Mandatory Parades & Training

Dates	Times	Details & Location	
03 Dec 14	1815-2100	Sports Night	Extreme Air Park, Surrey
10 Dec 14	1830-2115	Regular Parade Night	Legion on 224 th (Downstairs)
17 Dec 14	1830-2030	Corps Mess Dinner	Legion on 224 th (Downstairs)

3. Optional Parades, Training & Practices

Dates	Times	Details & Location	
01 Dec 14	1800-2000	Band Practice	H-Huts at Albion Fairgrounds
06 Dec 14	1645-1800	Duke of Edinburgh Cadets –Volunteering	The Caring Place (222 St)
06 Dec 14	1730-1930	Santa Claus Parade	Downtown Maple Ridge
08 Dec 14	1830-2000	Make & Mend / Drill Practice	H-Huts at Albion Fairgrounds
13-14 Dec 14	1830-1930	IDSC Seamanship Prep Weekend	HMCS Discovery
20 Dec 14	1645 – 1800	Duke of Edinburgh Cadets – Volunteering	The Caring Place (222St)

4. Meetings

Dates	Times	Details & Location	
15 Dec 14	1830-2000	Operations Meeting (Officers and NCO's)	H-Huts at Planet Ice

PART II – PERSONNEL

1. Officers and Instructors

Lt (N) R. Juliusson
 Lt (N) R. Thompson
 Lt (N) D. Bailey
 SLt Kerr

CV T. Bergmann is performing voluntary service
 CV T. Juliusson is performing voluntary service
 CV T. Fernandez is performing voluntary service
 CV P. Blanchard is performing voluntary service
 CV H. Parent is performing voluntary service

SlT Kerr is appointed Unit Cadet Conflict Management Advisor (UCCMA)

Officers and CV's are to contact the Duty Officer in advance if they are unable to attend a scheduled Training Event or Parade Night.

2. Chief's and Petty Officer's

All senior cadets are reminded to call their cadets each week prior to each parade night. As Cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), they must request Leave in advance (through the divisional system), or they will be considered AWOL (Absent without Leave). Any Senior Cadet missing a regular parade must submit a request form to the OOD, and inform the Training Officer of whom the replacement instructor will be for all scheduled classes.

3. Cadets

All cadets are reminded to call your Divisional PO each week or before should you not able to attend any cadet activity, as all cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), you must request leave in advance (through the divisional system), or you can call and leave a message on the corps phone **604-219-8049** or you will be considered AWOL (Absent without Leave).

Damage to Property

It is the duty and responsibility for all personal to report all damage to the Officer of the Day as soon as possible, so it may be attended to and corrected. There was damage to the property that we are using that was not reported, and we now have lost access to areas of the school for this reason. We are aware that accidents may happen, but this **MUST** be reported, as any further non reported damage may cause us the use of the Legion property.

PART III – NOTICES

1. New Uniform Issue / Uniform Exchange

All cadets are to ensure that if they require ANY uniform Exchanges, they are to complete the Uniform Request Form and submit them through the Proper Chain of Command. Those request forms will be forwarded to the Supply Officer and Uniform exchange & issue times will then be arranged.

2. Dress

STU's is Sea Cadet Training uniform, blue shirt, Black T-Shirt, Black Call Cap, boots

C1's is Full Dress Uniform, Tunic, Gun-shirt, and White Tops

PT Gear is noted as Cadet Issued sports clothing, Grey/Black Shirt, Grey Shorts, running shoes and Tillie Hat.

3. Cell Phones

Cadets will not be permitted to have cellular phones on their person while on parade / in classes or on cadet training activities. If you **MUST** have a cellular phone with you while at a Cadet Training Activity or Parade, it must be **TURNED OFF** during training. Cadets will **only** be permitted to use their phones during stand easy and down time for calls and texting.

4. Drop off / Pick up Times

Parents are asked to drop off and pick up their Cadets on time before and after regular cadet evenings as well as other cadet activities. If you are unable to be there on time, please let us know as soon as possible.

Wednesdays - Drop off no earlier than 1805 / Pick up no later than 2125 (6:05 PM - 9:25 PM)

5. TIMINGS

1815	Officer of the Day Onboard, Open Legion Basement
1825	Cadets to Set up Parade Area, RPO
1835	Cadets to Muster for Colours, Coxswain
1845	Colours / Inspection / March Past
1900 – 1930	Period 1 Classes
1930	Period 1 Classes secure
1930 – 2000	Period 2 Classes
2000 – 2015	Stand Easy
2015 – 2045	Period 3 Classes
2045	Secure
2050	Evening Quarters
2055	Muster for Sunset
2100	Duty Watch and Liberty Boats to Muster
2105	Liberty Boats (Permission from OOD must be given for dismissal)
2110	OOD Rounds (with Duty PO)

6. CONTACT INFORMATION

- Corps Contact phone number is **604-219-8049**, and all cadets are to phone or text and request for leave if they are unable to attend any cadet function, submit a request form in advance.
- Ensure to use the proper chain of Command when trying to obtain information.
 - Divisional Petty Officer, to Senior Petty Officer, Divisional Officer
- Commanding Officer Lt (N) R. Thompson e-mail address **MRSeaCadets@shaw.ca**

R. Thompson
Lieutenant (N)
Commanding Officer
354 RCSCC INVINCIBLE

DISTRIBUTION LIST

INTERNAL

CO Via Email
XO Via Email
Trg O Via Email
Admin O Via Email
Divisional Officers Via Email
Chief's & PO'S Via Email
Notice Board (1)
Quarter Deck (1)

Invincible Website: www.354Invincible.com

EXTERNAL

Navy League of Canada MR Branch President via Email
Royal Canadian Legion Br 88 Liaison Officer via Email
ACO (SEA) Via Email
ACICO Via Email
Regional Cadet Support Unit (PAC) Via Email
BCMD Via Email
Cadets / Parents Via Email

