



CADET MONTHLY ROUTINE ORDERS

Issued By
THE COMMANDING OFFICER
354 RCSCC INVINCIBLE



RO#: - Four

Date: 01 Dec 13

PART I – ADMINISTRATION

1. Duty Personnel

| Duty / Dress | 04 Dec 13 STU | 11 Dec 13 STU | 18 Dec 13 C1's/Formal | Stand Down Until Jan 8/14 | 08 Jan 14 |
|---------------|------------------|------------------|--------------------------|------------------------------|---------------|
| Officer | Lt (N) Juliusson | Lt (N) Juliusson | Lt (N) Juliusson | | Lt (N) Bailey |
| Petty Officer | PO2 Brauer A | PO2 Caldwell | CPO1 Wilson | | |
| Division | Warrior | Warrior | Warrior | | Illustrious |
| Messenger | LS Buck | AB Lee | | | |

2. Mandatory Parades & Training

| Dates | Times | Details & Location | |
|-----------|-----------|---------------------------------|--|
| 04 Dec 13 | 1830-2100 | Regular Parade Night | Glenwood Elementary School |
| 11 Dec 13 | 1830-2100 | Regular Parade Night | Glenwood Elementary School |
| 18 Dec 13 | 1800-2030 | Christmas All Ranks Mess Dinner | Legion on 224 th (Downstairs) |

3. Optional Parades, Training & Practices

| Dates | Times | Details & Location | |
|-----------|-----------|--|---|
| 02 Dec 13 | 1800-2000 | Band Practice. | Planet Ice, H-Huts – 23448 105 th Avenue |
| 07 Dec 13 | 1730-1915 | Band to Muster for Santa Parade | Legion Parking Lot 224 th Ave |
| 07 Dec 13 | 1800-1915 | Ships Company to Muster for Santa Claus Parade | Legion Parking Lot |
| 09 Dec 13 | 1800-2000 | Band Practice | Planet Ice, H-Huts – 23448 105 th Avenue |
| 09 Dec 13 | 1845-2000 | Guard Practice | Planet Ice, H-Huts – 23448 105 th Avenue |

4. Meetings

| Dates | Times | Details & Location |
|-----------|-----------|--|
| 07 Dec 13 | 1900-2000 | Parents Summer Training Information Session (all 1 st year parents Must attend) if cadets planning to attend Summer Training |

PART II – PERSONNEL

1. Officers and Instructors

| | |
|---------------------|---|
| Lt (N) R. Juliusson | CV T. Bergman is performing voluntary service |
| Lt (N) R. Thompson | CV T. Juliusson is performing voluntary service |
| Lt (N) D. Bailey | CV T. Fernandez is performing voluntary service |
| CI M. Kerr | CV P. Blanchard is performing voluntary service |
| | CV H. Parent is performing voluntary service |

Officers and CV's are to contact the Duty Officer in advance if they are unable to attend a scheduled Training Event or Parade Night.

2. Chief's and Petty Officer's

All senior cadets are reminded to call their cadets each week prior to each parade night. As Cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), they must request Leave in advance (through the divisional system), or they will be considered AWOL (Absent without Leave). Any Senior Cadet missing a regular parade must submit a request form to the OOD, and inform the Training Officer of whom the replacement instructor will be for all scheduled classes.

3. Cadets

All cadets are reminded to call your Divisional PO each week or before should you not able to attend any cadet activity, as all cadets are required to attend parades regularly (parade nights, mandatory parades and training weekends), you must request leave in advance (through the divisional system), or you can call and leave a message on the corps phone **604-219-8049** or you will be considered AWOL (Absent without Leave).

4. Damage to Property

It is the duty and responsibility for all personal to report all damage to the Officer of the Day as soon as possible, so it may be attended to and corrected. There was damage to the property that we are using that was not reported, and we now have lost access to areas of the school for this reason. We are aware that accidents may happen, but this MUST be reported, as any further non reported damage may cause us the use of any school property.

PART III – NOTICES

1. New Uniform Issue / Uniform Exchange

All cadets are to ensure that if they require ANY uniform Exchanges, they are to complete the Uniform Request Form and submit them through the Proper Chain of Command. Those request forms will be forwarded to the Supply Officer and Uniform exchange & issue times will then be arranged.

2. Dress

STU's is Sea Cadet Training uniform, blue shirt, Black T-Shirt, Black Call Cap, boots
PT Gear is noted as Cadet Issued sports clothing, Grey Shirt, Grey Shorts, running shoes and Tillie Hat.

3. Cell Phones

Cadets will not be permitted to have cellular phones on their person while on parade/ in classes or on cadet training activities. If you MUST have a cellular phone with you while at a Cadet Training Activity or Parade, it must be TURNED OFF during training.

4. Drop off / Pick up Times

Parents are asked to drop off and pick up their Cadets on time before and after regular cadet evenings as well as other cadet activities. If you are unable to be there on time, please let us know as soon as possible.

Wednesdays - Drop off no earlier than 1825 / Pick up no later than 2130

5. TIMINGS

| | |
|-------------|--|
| 1815 | Officer of the Day Onboard, Open School |
| 1825 | Cadets to Set up Parade Area, RPO |
| 1835 | Cadets to Muster for Colours, Coxswain |
| 1845 | Colours / Inspection / March Past |
| 1900 – 1925 | Period 1 Classes |
| 1925 | Period 1 Classes secure |
| 1930 – 1955 | Period 2 Classes |
| 1955 – 2010 | Stand Easy |
| 2010 – 2035 | Period 3 Classes |
| 2035 | Secure |
| 2040 | Evening Quarters |
| 2045 | Muster for Sunset |
| 2055 | Duty Watch and Liberty Boats to Muster |
| 2100 | Liberty Boats (Permission from OOD must be given for dismissal) |
| 2105 | OOD Rounds (with Duty PO) |

6. CONTACT INFORMATION

- Corps Contact phone number is **604-219-8049**, and all cadets are to phone and request for leave if they are unable to attend any cadet function, submit a request form in advance.
- Ensure to use the proper chain of Command when trying to obtain information.
 - Divisional Petty Officer, to Senior Petty Officer, Divisional Officer
- Commanding Officer Lt (N) R. Juliusson e-mail address **MRSeaCadets@shaw.ca**

R. J. Juliusson CD
Lieutenant (N)
Commanding Officer
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XO Via Email
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EXTERNAL

Navy League of Canada MR Branch President via Email
Royal Canadian Legion Br 88 Liaison Officer via Email
ACO (SEA) Via Email
ACICO Via Email
Regional Cadet Support Unit (PAC) Via Email
BCMD Via Email
Cadets / Parents Via Email

Invincible Website: www.354Invincible.com